

Role title	Fundraising Lead
Pay	Voluntary, unpaid
Reach	Chesterfield and surrounding areas

MAIN PURPOSE OF THE ROLE

To support and coordinate fundraising efforts on behalf of Chesterfield Samaritans.

POSITION AND SUPPORT IN THE ORGANISATION

Accountable to	Director/Chair of the Board of Trustees
Liaises and works with	Fundraising Consultant, Board of Trustees, Operations Team, Outreach/Publicity Team, branch volunteers, Regional Fundraising Officer, Samaritans Central Office Fundraising Team

LOCATION

- The role is both home based and branch based at Chesterfield Samaritans, Saltergate S40 1NH
- There may be travel for events, meetings, or training.
- Expenses will be reimbursed in line with Samaritans expenses policy.

KEY RESPONSIBILITIES

- Support the implementation of the charity's income generation plan, working alongside a dedicated Fundraising Consultant
- Monitor progress of applications, including reporting back to funders about project outcomes and progress
- Provide practical, hands on support with immediate fundraising activities eg arrange local fundraising collections, including booking venues
- Work with the Outreach/Publicity Team to raise awareness of Chesterfield Samaritans
- Attend Board and/or Operations Team meetings where required, reporting on progress and escalating risks
- Comply with national fundraising regulations and Samaritans Fundraising Policies and Procedures

QUALITIES AND EXPERIENCE

- Passionate about fundraising
- Knowledge of a variety of funding types would be an asset e.g. grant applications/cycles of funding, individual donors, crowdfunding, campaign fundraising
- Excellent communication and interpersonal skills, with the ability to build and maintain relationships with diverse stakeholders.
- Creative thinker with the ability to develop innovative fundraising ideas and campaigns.
- Highly organised with excellent project management skills and attention to detail.
- Ability to work independently and collaboratively.

BENEFITS

- Gain valuable experience, skills and training in non-profit fundraising for a small charity
 - Positively affect the work of Chesterfield Samaritans and help fewer people die by suicide
 - Join a dedicated team of volunteer leaders who are passionate about suicide prevention
 - Flexible schedule and remote working encouraged
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RECRUITMENT AND SELECTION PROCESS

- The post is advertised as appropriate
- Interested volunteers can apply following the instructions on the recruitment advertisement
- An interview will be held with a potential volunteer
- All new Samaritans volunteers will require a DBS check
- Appropriate Samaritans onboarding training will be arranged